

## PRODUCT CERTIFICATION REQUIREMENTS

As of April 1, 2010, Barnes & Noble will require certification on all manufactured or supplied children's products and other regulated products. Vendors that supply or manufacture these products for Barnes & Noble are required to maintain a General Certificate of Compliance (GCC) for each applicable product and to make it available to Barnes & Noble immediately upon request.

### *Suppliers*

Vendors who supply children's products or regulated non-children's products for Barnes & Noble are expected to maintain a GCC based on third party testing by an accredited lab.

### *Barnes & Noble Proprietary Manufacturers*

Vendors who manufacture proprietary children's products or regulated non-children's products for Barnes & Noble are expected to maintain a GCC of raw materials based on a reasonable testing program.

### GCC Requirements

1. Provide the ISBN, title and description of the product covered by the GCC. A separate GCC is needed for each product supplied to Barnes & Noble.
2. Provide the name, full mailing address, and telephone number of the U.S. importer or domestic manufacturer of the product.
3. Provide the name, full mailing address, email address, and telephone number of the person maintaining test records in support of the GCC.
4. For the place of manufacture, if different from the manufacturer's address in item 2, provide at least the city and country or administrative region, of the place where the product was finally manufactured or assembled. If the same manufacturer operates more than one location in the same city, provide the street address of the factory.
5. The GCC must identify separately each applicable law, rule, ban, standard, and/or regulation that is applicable to the product.
6. Provide the date(s) when the product was manufactured by at least month and year.
7. Give the name, full mailing address, and telephone number of the third party laboratory that conducted the tests and upon which the GCC is based.
8. Manufacturers of Private Label product must provide the above information and must provide a description of their reasonable testing program.

GCCs must be maintained by the manufacturer and must be made available to Barnes & Noble annually and upon request.

If you have any questions, check the Product Compliance FAQs or send us an email at [compliance@bn.com](mailto:compliance@bn.com).

Thank you.

Nanette Delumpa-Roach  
Director, Product Compliance  
Barnes & Noble, Inc.  
[ndelumpa-roach@bn.com](mailto:ndelumpa-roach@bn.com)